**CURRICULUM VITAE**

**NEHA YADAV** 

ADD: B-18 Sarswatipuram Jankipuram ext Lucknow, U. P

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**OBJECTIVE**

I am seeking position in a prominent and rapidly expanding company which gives me an opportunity to grow with it.

I am highly organised, efficient, personable and able to deliver consistently high results in challenging and pressurized work environments. Well versed in the creation of internal communications and external professional documents and I am able to liaise with all the levels of staffs and clients.

**EDUCATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Course | Board/Univ. | Year | Institution | Subjects | % age |
| Post Graduation | IGNOU | pursuing | National P. G. College | Psychology | 64% |
| Graduation | L.U | 2016 | Isabella Thoburn College | Economics, Psychology | 53% |
| Intermediate | CBSE | 2013 | Lucknow Public School | English, Physics, Chemistry, Maths, IP | 52 % |
| Matriculation | ICSE | 2011 | St. Antony’s Inter College | English, Hindi, Maths, Science, Environment education, Computer, Social science | 67 % |

**COMPUTERS**

Basic Knowledge of computer, Internet surfing, Knowledge of Microsoft Word, MS Excel, MS Office, Knowledge of English Typing.

**WORK EXPERIENCE**

* **Organisation**: Nur Manzil Psychiatric Centre Lucknow
* Duration: 02 April 2018- 01 May 2018
* Role: Clinical Psychology Trainee
* **Workshop** on Self Harm and Suicide among Adolescents
* Organisation: Nur Manzil Psychiatric Centre Lucknow
* **Organisation**: Sanidhya Yog Naturopathy & Accupressure Centre
* Role: Counsellor

**PROJECTS**

Topic: Occupational Stress and Mental health among Male &amp; Female employees

Duration: September 2018 – March 2019

**HOBBIES AND INTERESTS**

* Reading
* Travelling
* Writing motivational quotes
* Curious to learn new things

**LANGUAGES**

* Hindi (Read, Write, Speak),
* English (Read, Write, Speak)

**PERSONAL DETAILS**

NATIONALITY Indian

GENDER Female

MARITAL STATUS Unmarried

DATE OF BIRTH 09-06-1994

FATHERS NAME Mr. M.N Yadav

**PERSONAL STRENGTH**

* Quick Learner
* Hard working & Punctual
* Communication Skills and Power of Expression
* Social Adaptability and Cooperation

**DECLARATION**

I hereby declare that the above information is correct to best of my knowledge and belief.

**PLACE** – Lucknow

**DATE -**  **(NEHA YADAV)**